

The Oceans Cloverleaf North Condominium

AGREEMENT FOR REPLACING WINDOWS AND SLIDING GLASS DOORS

Bronze Tint Glass & White Frame Required

This Agreement is entered by _____ of Unit _____ and
Print Unit Owner's Name Unit #

The Oceans Cloverleaf North Condominium Association, Inc., and carries the following conditions:

1. SCOPE OF WORK

Glass Doors to be replaced: _____

Windows to be replaced: _____

2. CONTRACTOR

Contractor's Name _____

Phone # _____ License # _____

- 3. The Unit Owner shall submit a signed copy of this Agreement along with a signed copy of the door and/or window replacement contract. A copy of the drawings, specifications, and installation schedule for the new door(s) and /or windows shall be attached.
- 4. The Unit Owner acknowledges that they are expected to comply with all relevant requirements that are contained in The Ocean Cloverleaf North Condominium's Declaration of Condominium & Rules and Regulations.
- 5. The Unit Owner shall, at their cost, be responsible for all maintenance, repairs and replacement of the balcony doors and windows that are installed per this Agreement.
- 6. **No installation work shall start until this Agreement is approved by the Association Manager or Board President and a building permit is issued by the City of Daytona Beach Shores.**
- 7. The Contractor shall be properly licensed and insured.
- 8. It is the Unit Owners responsibility to provide the Contractor access to their unit and to make sure the Contractor follows these instructions.
- 9. All work is to be done Monday thru Friday during the hours 8AM to 5PM.
- 10. **All caulking shall be done in a professional manner so that its neat and totally seals the window frame to the building. For this to be accomplished the contractor may be required to use angel wings, swing stage or a high lift such as a JLG.**
- 11. Other than access to the Unit, the Unit door must be kept closed always while work is in process and every effort is to be taken to keep dust and debris from getting on other balconies. The contractor is responsible for the clean up of the common areas and other balconies during and after this work is completed.

It is understood that by signing this Agreement, failure to abide by these conditions will result in the stopping of the installation of new balcony doors and/or windows until an agreement between both parties is reached on how the installation will proceed.

Signed and Agreed to:

Unit Owner Signature

Date

Association Manager Signature

Date